



International Orthoptist Application for Eligibility to the Canadian Orthoptic Council
 Certification Examination

The Canadian Orthoptic Council (COC) may permit candidates who have qualified in other countries to write the certification exam without completion of the requirement of 2 years postgraduate orthoptic education in a Canadian Orthoptic School. If candidates are approved by COC to challenge the exam, it is strongly recommended that the candidate familiarize themselves with the differences in the practice patterns of the Canadian Certified Orthoptist with that of their own country.

If you are a French-speaking and are applying to the “Programme d’Intégration Francophone des Orthoptistes” (PIFO) please see the information regarding PIFO on the COC website. (www.orthopticscanada.org).

APPLICANT INFORMATION:

Full Name of Applicant:

Correspondence/ mailing address:

E-mail address:

Anticipated year to write COC certification examination:

POST-SECONDARY EDUCATION:

Applicants must show evidence of:

- 1) Completion of a university or college baccalaureate degree. Please provide and attach copies of relevant documents.
- 2) Completion of at least 24 months of orthoptic training. Please provide and attach copies of relevant documents.

University/Institution	Course Title	Start Date	Finish Date	Language of Instruction	Level of Education awarded
1					
2					
3					
4					



Please note the following:

- Evidence of completing a degree in orthoptics fulfills both the degree and orthoptic education requirements
- Include all post-secondary education. Provide a separate sheet if required
- Include transcripts for all post-secondary courses or qualifications listed above.
- All documents must be submitted in English, and must be notarized
- If the language of instruction of your orthoptic qualification was not English, you will be required to sit the International English Language Testing System (IELTS). Please attach a notarized copy of your examination results, if applicable. Details about the IELTS are available at <https://www.ielts.org>

WORK EXPERIENCE IN THE EYE CARE FIELD:

Institution	Position	Brief Description of Role	Start Date	Finish Date	Supervisor
1					
2					
3					
4					
5					

Please note the following:

- Recent graduates may not have practical work experience. This is not a requirement for the application.
- If needed, please use a separate sheet to list any further work experience.
- Provide an updated curriculum vitae.
- Provide letters of reference for periods of previous orthoptic employment (up to 3 letters).

REGISTRATION:

Applicants must provide:

- 1) The name and contact details of the orthoptic organization/governing body in the country in which you last practiced.
- 2) Documents confirming proof of good standing from the appropriate regulatory body.

Name of current orthoptic organization or governing body:

Correspondence/ mailing address:

Email address:

Registration number with above body:

Note that applications are only accepted from applicants who have certified and practiced in countries in which orthoptics is overseen by a governing body with which orthoptists must be registered. This governing body must be responsible for overseeing maintenance of education and professional practice standards. If the applicant has not certified or practiced in such a country, the applicant must apply directly to one of the Canadian Orthoptic Schools for a full program of study. Contact the Chair of the Admissions and Training Committee if there are any questions.



DOCUMENT CHECKLIST

Transcripts for all periods of post-secondary education (verified by document verification service)	
Documents confirming completion of a university or college baccalaureate degree & at least 24 months of orthoptic training.	
Proof of certification and good standing with orthoptic body in all countries in which you have previously practiced	
Letters of reference relating to all periods of previous orthoptic employment	
Curriculum vitae	
All documents must be submitted in English, and must be notarized	
IELTS certificate for applicants whose orthoptic qualification was not obtained in English	

Please send the completed application, along with all required documents, to:

Admissions and Training Committee Chair:
administrator@orthopticscanada.org

Notes:

1. Applications for eligibility are only accepted between July 1-October 31 each year.
2. Applications and required documents must be submitted **prior to October 31** if you wish to be eligible for the COC certification examination in the following calendar year.
3. If the Chair of the Admissions and Training Committee grants eligibility to sit the exam, candidates must complete the Canadian Certifying Exam Application and pay the exam fee by **January 15** of the exam year. Canadian Certifying Exam Applications are available upon request from administrator@orthopticscanada.org
4. Further information for International Candidates may be found on the COC website: <https://www.orthopticscanada.org/international-candidates>

Candidate's Signature: _____

Date (DD/MM/YYYY): _____